

HOUSTON CLAIMS ASSOCIATION, INC.

P. O. Box 472
Alief, Texas 77411-0472
Phone/Fax: 281.933.4028
www.houstonclaimsassoc.com

December 1, 2011

Dear Scholarship Applicant:

Attached is a two-page application form for our 2012 scholarships which will be awarded at the HCA Annual Meeting, Wednesday, April 11, 2012. Please complete this form and return it with **all** supporting documents to David Briggs, Scholarship Chair, Houston Claims Association, P. O. Box 472, Alief, TX 77411-0472, **on or before March 1, 2012.**

Scholarship interviews will be held on Saturday, March 17, 2012, beginning at 8:30 a.m., at the **Hilton SW, 6780 Southwest Freeway**, between Hillcroft and Bellaire Blvd. If you have a valid conflict and cannot be available for an interview on that date, please note it on your application; we will attempt to make alternative arrangements. The interview committee requests that all applicants submit a current photograph with their application. After March 1, you or your parent will be contacted with your interview time.

NO APPLICATION WILL BE CONSIDERED AFTER MARCH 1, 2012

Current and past scholarship recipients are eligible to apply and those who have previously applied but did not win an award are encouraged to apply again.

Sincerely,

David Briggs
Scholarship Chair

DB:bb

Att: